

Dear Advisor

May 2011

**INCOME TAX NUMBER VERIFICATION**

In order for PSG to submit the necessary information regarding **IRP5 / IT3 (a) to SARS, SARS** has required several new mandatory fields that have to be completed. PSG is required by SARS to obtain certain demographic information from all employees/annuitants/pensioners/ lump sum recipients. One of these fields is the income tax number of the client.

PSG made it compulsory to obtain the necessary **proof of tax number in order to verify the client's income tax number**. Should PSG not obtain the SARS document and the income tax number is incorrect, as provided by the client, it will result in PSG's upload to SARS to be rejected. This will lead to late submission that may frustrate your clients and may lead to penalties for PSG.

PSG is legally required to supply this information to SARS, and as such the responsibility rests on employees/annuitants/pensioners/lump sum recipients to provide updated information when required. Therefore to ensure we capture the correct details, a SARS document confirming the investor's tax number will be essential.

In terms of FICA legislation:

**Financial Intelligence Centre Act, 2001**

**Regulations in terms of the Financial Intelligence Centre Act, 2001**

**Chapter 1 : Establishment and verification of identity**

**Part 2 : Natural Persons**

**4. Verification of information concerning South-African citizens and residents**

- 2) An accountable institution must verify the income tax registration number referred to in regulation 3 (1) (d) by comparing this number with a document issued by the South African Revenue Service bearing such a number and the name of the natural person.\*\*

\*\*However please note that this requirement is currently exempt, but is expected to become a requirement in the near future.

Should you have any queries, please contact your PSG AMAS Business Development Manager or our Client Service on 0800 117 180

Yours faithfully



Lize Visser

Head of Distribution