

**1. IMPORTANT INFORMATION**

- PSG Invest (Pty) Ltd, an authorised administrative financial services provider, is the Administrator of this investment.
- This form enables the Investor to request a surrender of their investment prior to maturity or request the maturity benefit.
- Please complete all relevant sections of this application form.

**2. EXISTING INVESTMENT DETAILS**

Investment Number	<input type="text"/>		
Surname of Investor	<input type="text"/>		
Full Name(s) of Investor	<input type="text"/>		
Identity number	<input type="text"/>		
Date of Birth	<input type="text"/>		
Physical address	<input type="text"/>		Postal code <input type="text"/>
Postal Address	<input type="text"/>		Postal code <input type="text"/>
Home Tel	<input type="text"/>	Work Tel	<input type="text"/>
Cell phone	<input type="text"/>	Fax	<input type="text"/>
E-mail address	<input type="text"/>		

**3. FULL SURRENDER OR MATURITY OF INVESTMENT**

Please select the applicable option:

Full Surrender  Part Surrender  Maturity of Investment

Surrender amount

Please complete the following questions:

Reason for surrendering investment

Is this investment being replaced by another investment with the Administrator or any other insurer within the next six months?  Yes  No

If "Yes", specify name of company

FUND NAME	AMOUNT OR PERCENTAGE
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Please tick if you would like to cancel your debit order

**4. BANK ACCOUNT DETAILS**

Account holder name	<input type="text"/>	Account	<input type="checkbox"/> Current <input type="checkbox"/> Transmission <input type="checkbox"/> Savings
Bank name	<input type="text"/>	Branch Code	<input type="text"/>
Branch name	<input type="text"/>	Account number	<input type="text"/>

Please attach a cancelled or certified copy of a cheque not older than 3 months or a certified copy of a recent bank statement not older than three months for verification purposes.

**5. DECLARATION AND AUTHORISATION**

- I am/we are the legal Investor(s) and owner of this investment.
- My/Our estate/s has not been sequestrated and is at present solvent.
- I/We have not ceded or pledged the said investment to anyone by antenuptial contract or otherwise.
- I/We, the undersigned, understand and accept the terms and conditions of the surrender/maturity and confirm that I/we abandon all rights and benefits on this investment once payment has been made, unless the surrender requested is a part surrender.
- The information contained in this request form is true to the best of my knowledge, and will not hold the Administrator responsible for any loss incurred due to incorrect information supplied on the request form and attachments.

- By my signature hereto, I confirm that I understand the requirements, definitions, processes and implications of this transaction.
- I hereby state that the FICA documentation in possession of the Administrator is current and up to date. I accept that it is my responsibility to provide the Administrator and my financial adviser with updated FICA documentation as required. I accept that should the Administrator not be in possession of up to date FICA documentation the instruction will not be processed.
- I indemnify and do not hold the Administrator responsible for any loss, fine, taxes, penalties or claims whatsoever arising from or connected with payment by the Administrator to any person or entity in respect of the above investment which may arise as a result of my request.

A faxed or e-mailed instruction will only be processed if the Investor has authorised the Administrator to accept instructions via these mediums. Where no authorisation has been given, a faxed or scanned instruction will be rejected by the Administrator. The Investor is reminded that the responsibility to ensure receipt of any instruction by the Administrator via fax or e-mail remains the responsibility of the Investor. A fax transmission confirmation or e-mail delivery advice in the hands of the sender will not suffice as proof that the Administrator has received the instruction. The Administrator cannot be held responsible for any damages or losses arising out of the election of the Investor to instruct the Administrator via fax or e-mail of a scanned document.

Signed at (place)  this  day of  20

Signature(s) of investor

#### 6. DISINVESTMENT OPTIONS

- Option 1: Disinvest my funds upon receipt of this instruction, and transfer to a money market account for distribution once a tax directive is received.
- Option 2: My funds are to remain invested in the existing portfolios until date of actual disinvestment, which takes place on receipt of tax directive.

I acknowledge and understand the option given to me at disinvestment. I understand that the Administrator cannot be held liable for any loss I might incur due to the specific disinvestment option selected by myself. I hereby indemnify the Administrator against any loss I incur due to the disinvestment option selected by me, provided my option was implemented with the necessary due care and diligence.

#### 7. STANDARD TERMS AND CONDITIONS

- This instruction form may only be signed by the Investor or by a registered investment manager/ discretionary Financial Services Provider acting on behalf of the Investor. Where this instruction form is signed on behalf of the Investor, the signatory warrants that he/she has authority to do so, that the information contained herein is correct in all respects and that he/she indemnifies the Administrator against any and all damages and/ or loss arising from such event.
- In the event that the Investor is not a natural person, a resolution from the legal entity giving the signatory (ies) authority to sign on behalf of the legal entity, may be required. The Administrator shall not be liable or responsible, for any reason, in the event that the signatory (ies) is/ are not duly authorised and the signatory (ies) indemnifies the Administrator against any and all damages and/ or loss arising from such event.
- In the event of death of the Investor, the proceeds will only be paid to the deceased estate on instruction from the executor of the deceased estate.
- Any change of information needs to be provided to the Administrator as soon as possible in order to ensure that all correspondence and instructions are dealt with appropriately.
- Should a scheduled debit order be returned, a fee of R100.00 will be charged.
- The Administrator will not be liable for any loss incurred to the Investor due to incorrect information being supplied by the Investor.
- The Administrator reserves the right to withhold processing on any unclear, incomplete or ambiguous instructions received by the Investor.
- The Administrator will not be liable for any damages or losses, resulting from unprocessed instructions due to circumstances beyond its control.
- Please note that any capital gain realised on the disposal of a participatory interest in a collective investment scheme is subject to Capital Gains Tax. Please ensure that you discuss this with your appointed Financial Adviser or a tax consultant.
- The Administrator will at all times endeavour to deliver within the timeframes provided for in terms of the Terms and Conditions, however this may be extended due to unforeseen circumstances which the Administrator has no control over.
- If your investment is fully or partly invested in a portfolio linked to a specific period, it might take longer to surrender. Please refer to your original investment document or contact our call center to confirm if there are any exceptions, penalties or conditions linked to your investment portfolios that might delay the surrender payment.
- If your investment is invested in a market related portfolio, the Administrator cannot take any responsibility for market movements between the time you have requested the surrender and the actual payment thereof. If you wish to change your investment to a less volatile fund prior to surrender please indicate so in Section 6 above.

I , the undersigned do hereby declare that I have read and understood the standard terms and conditions indicated above. The Investor understands that in terms of the Financial Advisory and Intermediary Services Act, 2002 ("FAIS"), his Financial Adviser must be mandated by a licensed Financial Services Provider ("FSP") as a representative with the necessary FAIS sub - categories to act on the Investor's behalf and that it is also the Investor's responsibility to determine whether his Financial Adviser has the necessary authorisation. (FSB toll free number: 0800 110443). The Investor understands and confirms that the Administrator is entitled to act on his Financial Adviser's instructions, whether in written or electronic format, as if they were the Investor's own instructions. The Investor hereby indemnifies the Underwriter and/or Administrator against all losses or damage, which he may sustain, as a result of transactions entered into on the basis of this delegation of authority by the Investor to the Financial Adviser. If a Financial Adviser is not mandated as required by the Financial Services Board, the Administrator is obliged by law to decline any instructions from such Financial Adviser. The Administrator may and will accept instructions on the strength of the Investor's signature. The Investor hereby authorises the Administrator to obtain information from the appointed FSP, Financial Adviser or administrative assistant where the Investor has failed to include such information in the application or transaction form. This authorisation is subject to the Administrator obtaining documentary proof where necessary.

Signed at (place)  this  day of  20

Signature of Investor

Signature of Legal Guardian

### 8. CONTACT DETAILS

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